

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



September 2, 2005

ALL COUNTY INFORMATION NOTICE NO. I-50-05

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY FOSTER CARE SUPERVISORS  
ALL COUNTY ADOPTION SUPERVISORS  
ALL COUNTY FOSTER CARE EDUCATION PROJECT COORDINATORS  
THE CHANCELOR'S OFFICE OF CALIFORNIA COMMUNITY COLLEGES  
CALIFORNIA STATE FOSTER PARENT ASSOCIATION  
CALIFORNIA STATE CARE PROVIDERS ASSOCIATION  
COUNTY AB 2129 PROJECT COORDINATORS  
CALIFORNIA COMMUNITY COLLEGES  
COMMUNITY CARE LICENSING COUNTY LIAISONS  
ALL COUNTY FISCAL OFFICERS  
CALIFORNIA STATE OFFICE OF THE FOSTER CARE OMBUDSMAN

**REASON FOR THIS TRANSMITTAL**

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: RESOURCE FAMILY RECRUITMENT TRAINING AND RETENTION SURVEY  
STATE FISCAL YEAR 2004/2005

The purpose of this All County Information Notice is to provide counties with information for completing the Resource Family Recruitment Training and Retention Survey for State Fiscal Year 2004/2005. As you know, the survey was initially developed in 2001 to replace the requirement of submitting an annual county plan in order to claim the Welfare and Institutions Code Section 903.8 (Assembly Bill [AB] 2129, Chapter 1089, Statutes of 1993) Foster Parent Training and Recruitment allocation.

The online survey is to be completed and submitted by the County Welfare Department (CWD) by October 31, 2005, with a follow-up hard copy of the signature page only. To reiterate, if the survey is completed electronically, you will only need to mail the original signature page. Counties that are unable to complete the survey online must mail the entire survey along with the original signature page. Please note that the signature page must be forwarded with the signatures of the CWD Director, the Foster Parent Advisory Committee, and the Foster Care Education Coordinator. This will ensure the continued collaborative efforts among the above entities. When mailing the hard copy of the signature page only, it should be forwarded to the address on the following page:

California Department of Social Services  
Recruitment Network Development Unit  
Attention: Julia Takeuchi  
744 P Street, M.S. 14-78  
Sacramento, California 95814  
Email Address: [Julia.Takeuchi@dss.ca.gov](mailto:Julia.Takeuchi@dss.ca.gov)

The survey may be accessed online from the California Department of Social Services website at: [http://www.cdss.ca.gov/dssdb/Surveys\\_1429.htm](http://www.cdss.ca.gov/dssdb/Surveys_1429.htm). There is an underscore between "Surveys" and "1429"—i.e., Surveys\_1429. After downloading the survey, information for completing and submitting the survey can be accessed by opening the survey file and clicking on the various "buttons" located at the top and left side of the file. Should you have any technical questions relating to the electronic completion and submission of the survey, contact Kevin Andagan, Data Systems and Survey Design Bureau, at (916) 657-4354. Counties that have nontechnical questions about completing the survey, or are unable to submit the survey electronically and need a hard copy to complete, may contact Julie Takeuchi, Program Consultant of the Recruitment Network Development Unit, at (916) 651-1277.

Once the data is received, it will be analyzed and compiled into one report for county distribution. Should you have any questions, feel free to contact Robert Markell, Chief of the Foster Care Support Services Bureau, at (916) 651-7465.

Sincerely,

*Original Document Signed By*

PATRICIA AGUIAR, Chief  
Child and Youth Permanency Branch